



This document is being shared with families as a resource to help understand Whitefish Bay School District policies, practices, and procedures in relation to safety and operations when school resumes. Note that fluidity of the COVID pandemic will likely require modification to some areas within this communication as we continue to learn more information.

To provide safe and healthy spaces for all students, staff, and visitors, there are several health and hygiene practices that must be tended to by families during the time of this pandemic.

1. Families must prioritize their child staying home when sick. Parents/Guardians must perform health screening of their child(ren) daily. Following CDC guidance in relation to [symptoms](#), this will include the following daily screening:
 - a. Have you been in close contact with a confirmed case of COVID-19 within the past 14 days?
 - b. Are you experiencing a cough, shortness of breath or difficulty breathing, or sore throat?
 - c. Have you had a fever in the last 24 hours (100.4 or over)?
 - d. Have you had a new loss of taste or smell?
 - e. Have you had muscle pain or chills?
 - f. Have you had a new headache?
 - g. Have you had nausea, vomiting or diarrhea?

If symptoms listed above are present, your student **MAY NOT** report on District property and you need to determine if you should seek medical attention. If your student cannot report to school, you should call your student in as usual **AND** contact the designated COVID Contact below:

STUDENT Contact - Jacqueline Turkal, Village/District Nurse
Jacqueline.Turkal@wfbschools.com or 414-962-6648

2. **Face Masks/Coverings** must be worn covering the nose and mouth by all students, teachers, staff and visitors ages 4 (four) and older, while on District Grounds or engaged in other school-sponsored activities as described below.
 - a. **Face Masks/Coverings** must be used as defined below:
 - i. **Outside** - If a six-foot distance cannot be maintained, you must wear a face mask/covering.
 - ii. **Inside** - Face masks/coverings are required by all while in all District facilities.
 - b. **Exceptions to the face mask/covering requirement include:**
 - i. When working alone in a personal office or other non-shared space;
 - ii. Where hazards exist that create a greater risk by wearing a face mask/covering (such as a science lab - other appropriate protective measures will be taken);

- iii. Where the individual's work or school responsibilities prevent wearing of face mask/covering (for example where a face mask/covering would adversely affect instruction - other appropriate protective measures will be taken);
- iv. While engaged in outdoor physical education,
- v. While engaged in school sponsored outdoor athletic competitions, or swimming; or
- vi. While eating or drinking in an indoor area.

For item 5 above - the District will follow the guidelines as established by the WIAA. Each of the other exceptions are subject to the condition that physical distancing of at least six feet is maintained with the supervision of a staff member, teacher, coach, advisor or other responsible adult and/or alternative protection measures will be utilized.

Additional Exceptions will be reviewed in accordance with Board [Policy 453.7, Face Masks/Coverings](#)

In all cases where a face mask/covering cannot be worn and physical distancing cannot be maintained, alternative methods in consultation with the District Nurse must be developed and utilized to limit potential transmission of COVID-19.

- c. Mask/face covering supporting information and resources
 - i. WFB School Board [Policy 453.7, Face Masks/Coverings](#)
 - ii. State of WI, [Emergency Order #1](#), and [FAQ](#)
 - iii. [WFB Village Ordinance](#)
 - iv. [Cloth Face Coverings in Schools: What Families Need to Know](#)
 - v. [How to safely wear and remove a cloth face covering](#)
 - vi. [Evidence Shows Masks may help avoid severe illness even if you get COVID-19](#)

3. Hand Hygiene

- a. Staff and Students should establish hand washing routines (At entry, before and after eating, after restroom use, after blowing nose, coughing, sneezing, after you have touched an item or surface that may be frequently touched by other people, such as door handles, tables, tech device, before and after touching your eyes, nose, or mouth).
- b. Hand hygiene supporting information and resources
 - i. [CDC Handwashing Training and Education](#)
 - ii. Posters and fact sheets
 - 1. [Handwashing](#)
 - 2. [Wash your hands fact sheet](#)
 - 3. [Handwashing and Hand Sanitizer Use](#)
 - iii. Lesson plan ideas
 - 1. [lesson 5k/1st](#), [lesson 1st](#)
 - 2. [lesson 2nd/3rd](#)
 - 3. [lesson 4th](#), [lesson 4th/5th](#)

4. [Social Distancing](#) - what it is and why it helps

5. [Respiratory Etiquette](#) - additional [resources](#)

6. Resources
 - a. [COVID-19 Fact sheet](#)
 - b. [Talking to children about COVID](#)
 - c. [Family information - symptoms, prevention, when to stay home and for how long, when student can return, FAQs, and resources](#)
 - d. [What to do while you wait for your COVID test results](#)
 - e. Possible or Confirmed case of COVID-19 [Info for parents and families](#)
 - f. [COVID-19 symptoms vs other illnesses](#)

7. Who can you call to get additional information?
 - a. If you have questions about this information, please contact your child's school Principal or Jacqueline Turkal, Village/District Nurse whose contact information is listed above.
 - b. The [North Shore Health Department](#) is also a great source of up to date information.
 - i. The North Shore Health Department offices are staffed Monday through Friday from 8:00am to 4:30pm. Please contact at **414-371-2980** during our regular business hours or email at nshd@nshealthdept.org. Please leave your name, phone number, and/or email.
 - ii. If you have an urgent public health need during non-office hours, please call the Bayside Communications Center's non-emergency number at **414-351-9900** and the appropriate public health authorities will be notified.