



1200 E. Fairmount Avenue Whitefish Bay, WI 53217

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www.wfbschools.com

## SCHOOL DISTRICT OF WHITEFISH BAY

**Updated - 10/17/19**

### NOTICE OF **TWO SCHOOL BOARD VACANCIES** AND REQUEST FOR LETTERS OF INTEREST FROM ELECTORS WHO WISH TO BE CONSIDERED FOR APPOINTMENT TO FILL A VACANCY

The electors of the School District of Whitefish Bay were given notice that, as of September 25, 2019, there is a vacancy in the office of School Board Member. The office was formerly held by Kristin Yunker.

**Additionally,**

**The electors of the School District of Whitefish Bay are hereby given notice that, as of October 17, 2019, there is another vacancy in the office of School Board Member. The office was formerly held by Douglas Armstrong.**

Under state law, the *vacancies* will be filled by appointment by the remaining members of the School Board. The person who is appointed to fill each vacancy:

1. Must be a resident and elector of the School District of Whitefish Bay who is eligible under state law to hold the office of School Board Member in the District; and
2. Will serve as appointee until April 27, 2020.

Following the conclusion of the appointee's term of office, it is expected that an elected successor to the appointee (who shall be elected at the April 7, 2020 spring election) will assume office through the 4th Monday of April of 2022 or 2023 depending on the results of the election.

Any eligible elector who wishes to be considered for possible appointment to the School Board may submit a letter of interest as follows:

1. All letters of interest shall be directed to the attention of Dr. John W. Thomsen.
2. To ensure consideration, the letter of interest must be **received** in the school district's main, administrative office located at Whitefish Bay School District, 1200 East Fairmount Avenue,

Whitefish Bay Wisconsin, 53217 by no later than 4:00 p.m. on **October 31, 2019** (formally **October 25, 2019**).

3. Letters of interest may be hand delivered to the office, sent by U.S. Mail, or submitted to the District Administrator via email using the following email address: [john.thomsen@wfbschools.com](mailto:john.thomsen@wfbschools.com).
4. It is the sole responsibility of the individual submitting a letter of interest to ensure that the letter has been received. Accordingly, he/she may wish to contact the office to confirm that the District Administrator is in receipt of the letter.
5. The elector who is submitting the letter of interest shall identify his/her name, residential address, and telephone number.
6. The letter of interest should also minimally address the individual's qualifications to serve on the Board; the individual's commitment to education, the district's schools, and board service; and any other specific reasons the individual wishes to be appointed to the Board.
7. On or before the date of the Board meeting at which the Board considers the potential appointees, applicants will submit a sworn declaration of eligibility to hold the vacant Board seat. This will be administered by the District.

Individuals submitting letters of interest should be aware that, unless otherwise directed or permitted under [section 17.275](#), [section 19.36\(7\)](#), or [Subchapter II of Chapter 19](#) of the state statutes, their submissions (including name and residential address) are generally subject to inspection or copying in response to requests submitted under [section 19.35\(1\)](#).

Following the deadline for receipt of letters of interest, the Board intends to interview one or more individuals who have been identified as potential appointees. The School Board then intends to attempt to fill the vacancy from the pool of interviewees.

Inquiries regarding this Notice may be directed to Dr. John. W. Thomsen by telephone at 414-963-3901.

The Board sincerely appreciates the community's interest in our schools and any resident's interest in possible school board service.

For the School Board,

Sandy Salzstein - School Board President  
Dr. Kristin Bencik Boudreau - School Board Clerk  
Dr. John W. Thomsen - District Administrator

Date of Notice: October 17, 2019