

WHITEFISH BAY SCHOOL DISTRICT

1200 East Fairmount Avenue
Whitefish Bay, WI 53217
Phone (414) 963-3922 – FAX (414) 963-3959

John Thomsen, District Administrator
Shawn Yde, Director Business Services

Dear Parent(s) or Guardian(s),

Welcome to the Whitefish Bay School District. Our district is here to serve the fine communities of Whitefish Bay, our parents and students. In order for the administration to do the best job possible it is important that we verify student residency. This letter is an introduction, explaining how you can establish for our records that your child is a resident of the Whitefish Bay School District. Children who are residents of Whitefish Bay are entitled to attend the Whitefish Bay Schools. **Proof of residency will be required prior to registration in our district.** If you are a resident of Whitefish Bay and your child lives with you the following documents can be used to establish your child's residency.

1. If you own or are buying a home, a copy of your real estate tax bill; if you recently purchased a home in Whitefish Bay, a copy of the closing statement.
2. If you rent, a copy of your rental agreement.

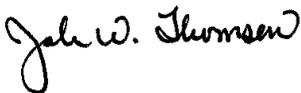
If you cannot furnish any of these documents because you live with a resident of Whitefish Bay, other documents to establish your child's residence will be required.

If your child lives in Whitefish Bay, but you do not, your child is probably not a resident and will not be allowed to go to the Whitefish Bay schools unless they meet certain requirements. The presumption is that a child's residence is the same as that of the child's parents. Your child will not be admitted to our schools until school officials are satisfied that your child is a resident of Whitefish Bay. We will ask both you and the person that your child lives with to sign a form certifying, under the penalty of perjury, that your child is a resident of Whitefish Bay for all purposes and not merely for the purpose of attending our schools.

If Whitefish Bay school officials have any questions about the documents or evidence you submit, they may ask for additional information. Education is expensive and we want to make sure Whitefish Bay tax dollars are supporting the education of our residents. The average cost of educating a student in our schools is more than \$12,000 a year. If your child attends Whitefish Bay schools but is not a resident of Whitefish Bay, you will be responsible for reimbursing our district.

If you have any questions about this required information, our processes or the intent of this letter, please do not hesitate to contact me directly. We greatly appreciate your actions to confirm your child's residency.

Sincerely,



John Thomsen
District Administrator