



March 2018

Dear Teacher,

The Whitefish Bay School District summer school will again offer **recommendation-only** classes in math and literacy for current kindergarten through eighth grade students. This letter is information for teachers who have students that reside in Whitefish Bay, but do NOT attend WFB schools.

We have worked with the reading and math coaches and interventionist to give guidance to teachers about who they should recommend for summer school. Please use this table below for **guidance** to identify students for the recommendation-only reading and math courses, along with your summative and formative classroom assessments. We know that some of our resident students who attend other local schools, may not have the same universal screening assessments listed below. If your school or classroom uses similar assessments, or if you are unsure, please consider what data you may have that demonstrates that your student is instructionally a grade level or below.

I have attached to this informational letter the **Whitefish Bay Summer School Recommendation Form** for reading and math that you can fill out appropriately for the students that meet or closely meet the below guidelines. Please make sure that after you fill out the attached form and that you give it back to the recommended student's parents or guardians to submit with their registration information. We are unable to process their registration without the attached form. Don't ignore your "gut" feelings either, you are usually right, so recommend! If you have any additional questions or concerns, please contact me at [kara.harmon@wfbschools.com](mailto:kara.harmon@wfbschools.com).

Kara Harmon, Director of WFB Summer School

Attachments:

Whitefish Bay Summer School Recommendation Guidelines  
Whitefish Bay Summer School Recommendation Form

## Whitefish Bay Summer School Recommendation Guidelines

2017-2018 Grade	Reading	Math
Kindergarten	<p>February <b>Text Level of 3 or below</b> <b>OR</b> If a student is currently in a reading intervention, recommendation of the interventionist.</p> <p><b>OR</b> If a student transitioned out of an intervention.</p>	<p>Using the assessment tools from Math Expressions, any student that continues to struggle with several of the following main concepts:</p> <ul style="list-style-type: none"> <li>• Representing, relating, and operating on whole numbers to represent quantities and to solve problems (counting objects in a set, counting out a given number of objects; comparing sets or numerals, cardinalities, combined sets and sets after taking some away</li> </ul>
First	<p>February <b>Text Level of 10 or below</b> <b>OR</b> If a student is currently in a reading intervention, recommendation of the interventionist.</p> <p><b>OR</b> If a student transitioned out of an intervention.</p>	<p>Winter <b>STAR or MAP</b> score or trend of <b>40% &amp; Below</b> <b>OR</b> If a student is currently in a math intervention, recommendation of the interventionist.</p> <p><b>OR</b> If a student transitioned out of an intervention.</p>
Second	<p>Winter <b>STAR or MAP</b> score of <b>40% &amp; Below</b> <b>OR</b> February <b>Text Level of 18 or below</b> <b>OR</b> If a student is currently in a reading intervention, recommendation of the interventionist.</p> <p><b>OR</b> If a student transitioned out of an intervention.</p>	<p>Winter <b>STAR or MAP</b> score or trend of <b>40% &amp; Below</b> <b>OR</b> If a student is currently in a math intervention, recommendation of the interventionist.</p> <p><b>OR</b> If a student transitioned out of an intervention.</p>
Third	<p>Winter <b>STAR or MAP</b> score of <b>40% &amp; Below</b> <b>OR</b> February <b>Text Level of 24 or below</b> <b>OR</b> If a student is currently in a reading intervention, recommendation of the interventionist.</p>	<p>Winter <b>STAR or MAP</b> score or trend of <b>40% &amp; Below</b> <b>OR</b> If a student is currently in a math intervention, recommendation of the interventionist.</p>
Fourth	<p>Winter <b>STAR or MAP</b> score of <b>40% &amp; Below</b> <b>OR</b> February <b>Text Level of 30 or below</b> <b>OR</b> If a student is currently in a reading intervention, recommendation of the</p>	<p>Winter <b>STAR or MAP</b> score or trend of <b>40% &amp; Below</b> <b>OR</b> If a student is currently in a math intervention, recommendation of the interventionist.</p> <p><b>OR</b></p>

	<p>interventionist.</p> <p style="text-align: center;"><b>OR</b></p> <p>If a student transitioned out of an intervention.</p>	<p>If a student transitioned out of an intervention.</p>
Fifth	<p>Winter <b>STAR or MAP</b> score of <b>40% &amp; Below</b></p> <p style="text-align: center;"><b>OR</b></p> <p>February <b>Text Level of 40 or below</b></p> <p style="text-align: center;"><b>OR</b></p> <p>If a student is currently in a reading intervention, recommendation of the interventionist.</p> <p style="text-align: center;"><b>OR</b></p> <p>If a student transitioned out of an intervention.</p>	<p>Winter <b>STAR or MAP</b> score or trend of <b>40% &amp; Below</b></p> <p style="text-align: center;"><b>OR</b></p> <p>If a student is currently in a math intervention, recommendation of the interventionist.</p> <p style="text-align: center;"><b>OR</b></p> <p>If a student transitioned out of an intervention.</p>
Sixth	<p>Winter <b>STAR or MAP</b> score of <b>40% &amp; Below</b></p> <p style="text-align: center;"><b>OR</b></p> <p>February <b>Text Level of 50 or below</b></p> <p style="text-align: center;"><b>OR</b></p> <p>If a student is currently in a reading intervention, recommendation of the interventionist.</p> <p style="text-align: center;"><b>OR</b></p> <p>If a student transitioned out of an intervention.</p>	<p>Winter <b>STAR or MAP</b> score or trend of <b>40% &amp; Below</b></p> <p style="text-align: center;"><b>OR</b></p> <p>If a student is currently in a math intervention, recommendation of the interventionist.</p> <p style="text-align: center;"><b>OR</b></p> <p>If a student transitioned out of an intervention.</p>
Seventh	<p>Winter <b>STAR or MAP</b> score of <b>40% &amp; Below</b></p> <p style="text-align: center;"><b>OR</b></p> <p>February <b>Text Level of 60 or below</b></p> <p style="text-align: center;"><b>OR</b></p> <p>If a student is currently in a reading intervention, recommendation of the interventionist.</p> <p style="text-align: center;"><b>OR</b></p> <p>If a student transitioned out of an intervention.</p>	<p>Winter <b>STAR or MAP</b> score or trend of <b>40% &amp; Below</b></p> <p style="text-align: center;"><b>OR</b></p> <p>If a student is currently in a math intervention, recommendation of the interventionist.</p> <p style="text-align: center;"><b>OR</b></p> <p>If a student transitioned out of an intervention.</p>
Eighth	<p>Winter <b>STAR or MAP</b> score of <b>40% &amp; Below</b></p> <p style="text-align: center;"><b>OR</b></p> <p>February <b>Text Level of 80 or below</b></p> <p style="text-align: center;"><b>OR</b></p> <p>If a student is currently in a reading intervention, recommendation of the interventionist.</p> <p style="text-align: center;"><b>OR</b></p> <p>If a student transitioned out of an intervention.</p>	<p>Winter <b>STAR or MAP</b> score or trend of <b>40% &amp; Below</b></p> <p style="text-align: center;"><b>OR</b></p> <p>If a student is currently in a math intervention, recommendation of the interventionist.</p> <p style="text-align: center;"><b>OR</b></p> <p>If a student transitioned out of an intervention.</p>



## *Whitefish Bay Summer School Recommendation Form*

This form is designed to be used for WFB residents whose students are NOT currently attending WFB schools, but would like to be considered for attending summer school. Please have your child's current classroom teacher complete and return this form to you, and included with your registration materials.

**Student Name:** \_\_\_\_\_ **2017-2018 Grade** \_\_\_\_\_

**Current School Attending:** \_\_\_\_\_

**Current Classroom Teacher Name:** \_\_\_\_\_

Current reading level (If known) \_\_\_\_\_ Running Record Used \_\_\_\_\_

Current **STAR/MAP READING** score (If known by percentile or RIT) \_\_\_\_\_

Current **STAR/MAP MATH** score (if known by percentile or RIT) \_\_\_\_\_

Any other assessment information that you feel may be helpful to determine the instructional level of this student:

\_\_\_\_\_

Received extra help or support this year in Reading?      YES      NO

Received extra help or support this year in Math?      YES      NO

If YES, circle what kind:    Interventionist      Small Group      Other

How often:      Daily      3-4 times per week      1-2x/wk or less

### **Check areas of concern:**

Word Analysis/Accuracy        Comments:

Comprehension        Comments:

Fluency        Comments:

Phonemic Awareness        Comments:

Math Fact Fluency        Comments:

Math Number Sense        Comments: