

Whitefish Bay High School
WORK PERMIT APPLICATION/INFORMATION

Information dropped off in the High School Office before school will be ready at the end of the day if all required forms are present.

REQUIREMENTS FOR CHILD LABOR PERMITS

1. **Proof of Age** – Original Birth Certificate, Baptismal Record, or Drivers License.
2. The minors **ORIGINAL SOCIAL SECURITY CARD.**
3. **Letter from the Employer** stating the intent to employ the minor along with the job duties, hours of work and times of day the minor will be working. As an alternative, the Employer may complete form shown below.
4. **Letter From the Minors Parent or Guardian.** As an alternative, the Parent or Guardian may countersign the Employers letter or sign form below.
5. Statutory PERMIT FEE is **\$10.00.** The Employer is required to pay the permit fee. If the minor advances the fee, the Employer shall reimburse the minor not later than the first paycheck.

TO BE COMPLETED BY EMPLOYER

Work Permit Issued to _____ Age _____

Business Name of Employer _____

Phone _____ Type of Business _____

Type of Work _____ Do Parents own Business YES _____ NO _____

Employer's Signature _____

Employer's Address City State Zip Code

TO BE COMPLETED BY PARENT OR GUARDIAN

_____ has my permission to work for the above business.
Minors Name

Parent/Guardian Signature Phone