



**To: Every District Employee**  
**From: Cindi Maier, Director of Human Resources**  
**Re: Mandatory Training on Child Abuse & Neglect**  
**Date: January, 2017**

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Wisconsin law requires all employees of Wisconsin public school districts to report suspected child abuse and neglect.<sup>1</sup> In addition, all employees are now required to receive training, provided by the Department of Public Instruction (DPI), on child abuse and neglect.<sup>2</sup>

To meet the training requirement, the DPI has created a webcast: *Mandatory Reporting of Child Maltreatment-Training for All School Employees*. All District employees are required to view the webcast in order to meet the training requirement.

The webcast, and other related resources can be found at: <http://dpi.wi.gov/sspw/pupil-services/school-social-work/contents/child-abuse/child-abuse-and-neglect>. **Note: Do not use Internet Explorer, use Google Chrome as your browser.** Please note when you get to the website listed above scroll down the page and **click on the first bullet point titled, "Mandatory Reporting of Child Abuse and Neglect-Training for All School Employees."** The "Supplemental Information" is **optional** and alone does not fulfill the training requirement.

At the end of the webcast, you may choose between 1) a dated completion certificate (must be forwarded to the HR Office) or 2) an email generated from the DPI and sent to human resources.

Thank you for your attention to this important matter.

Cindi Maier  
Human Resources Manager

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<sup>1</sup> Wis. Stat. sec. 48.981(2)(a)16m.

<sup>2</sup> Wis. Stat. sec. 118.07(5)

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