



**Whitefish Bay  
RECREATION**  
Bringing **Community** Together

## Bay Volunteer Application

The Summer Bay Volunteer program provides the youth of Whitefish Bay an opportunity to become leaders in the community. Volunteers will be placed in summer day camp programs at Richards and/or Cumberland Schools to work with youth entering kindergarten thru 6<sup>th</sup> grade. Applications can be found at the main offices of the Whitefish Bay Middle and High Schools and the Whitefish Bay Recreation Department located on Lydell Avenue. Digital applications can also be downloaded from our website,

[https://www.wfbschools.com/community-recreation/employment\\_opportunities.cfm](https://www.wfbschools.com/community-recreation/employment_opportunities.cfm).

**All application materials must be submitted or returned to the  
Whitefish Bay Recreation Department no later than Friday, April 5th, 2024.**

### Requirements:

- 1) Bay Volunteer Applicant must be in or entering High School in Fall 2024.
- 2) Bay Volunteer Applicant should volunteer 5 consecutive days each week they select.
- 3) Bay Volunteer Applicant must attend the scheduled volunteer training session that will take place the week of June 17<sup>th</sup>, 2024 (details TBD).
- 4) Bay Volunteer Applicants who have never volunteered for us before must participate in a group interview process that will be scheduled in late April or early May from 6:30-7:30pm at the Lydell Community Center.
- 5) Bay Volunteer Applicant will assist in the supervision of camps while on assigned field trips. Field trip hours may extend beyond selected volunteer hours.
- 6) Bay Volunteer Applicant should have a passion for youth and like to have fun!

**Any questions regarding the Bay Volunteer program should be directed to:**

Mark Suchowski  
414-963-3864  
mark.suchowski@wfbschools.com  
Whitefish Bay Recreation Department  
5205 North Lydell Avenue  
Whitefish Bay, Wisconsin 53217

Applicant's Name \_\_\_\_\_ Grade as of Fall 2024 \_\_\_\_\_

Applicant's Email Address \_\_\_\_\_

Applicant's Cell Phone \_\_\_\_\_

Parent/Guardian's Name \_\_\_\_\_

Parent/Guardian's Email Address \_\_\_\_\_

Parent/Guardian's Cell Phone \_\_\_\_\_

Household Address \_\_\_\_\_

Emergency Contact (other than parent) \_\_\_\_\_

Em. Contact Cell Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Any medical condition that we should be aware of?

\_\_\_\_\_

Please list at least one non-relative reference:

Reference #1 \_\_\_\_\_ Phone \_\_\_\_\_

Relationship \_\_\_\_\_

Reference #2 \_\_\_\_\_ Phone \_\_\_\_\_

Relationship \_\_\_\_\_

Are you a returning Bay Volunteer?     yes     no

If yes, how many summers have you volunteered for us? \_\_\_\_\_

If you answered "No" to the above question, please complete the New Applicant Questions that follow.

If you answered "Yes", you do not need to complete the New Applicant Questions.

**ALL** applicants must complete the Waiver of Liability and Release Form.

# New Applicant Questions

*Only needs to be completed if you are a NEW Bay Volunteer.*

Please list any interests or talents that you are willing to share with campers.

---

---

---

Why are you interested in volunteering at one of our summer day camps?

---

---

---

Have you ever worked with children before? If so, in what capacity?

---

---

---

It's the first day of camp and you see that a camper is not participating in any activities. As a volunteer, how might you work with the camper to get them to participate in the planned, fun activities? (Be specific)

---

---

---

---

---

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

# Program/Date/Time Selection Form

Select your preferred programs, times and dates.  
Your selection below is what you will be assigned.

\_\_\_ Camp Cumberland – Cumberland 9am-12pm

\_\_\_ Camp Cumberland – Cumberland 1pm-4pm

\_\_\_ Camp Cumberland – Cumberland 9am-4pm

\_\_\_ Camp Richards – Richards School 9am-12pm

\_\_\_ Camp Richards – Richards School 1pm-4pm

\_\_\_ Camp Richards – Richards School 9am-4pm

\_\_\_ K-Camp – Richards K4-K5 9am-12pm

\_\_\_ K-Camp – Richards K4-K5 1pm-4pm

\_\_\_ K-Camp – Richards K4-K5 9am-4pm

\_\_\_ Kinder Camp – Richards K4-K5 9am-12pm

\_\_\_ Kinder Camp – Cumberland K4-K5 9am-12pm

I am interested in volunteering during the following weeks:

(it is preferred if volunteers can commit to at least 2 weeks of volunteer time)

\_\_\_ June 24 – June 29

\_\_\_ July 22 – July 26

\_\_\_ July 1 – July 5 (skip July 4)

\_\_\_ July 29 – Aug 2

\_\_\_ July 8 – July 12

\_\_\_ Aug 5 – Aug 9 (\*Kinder Camp not running during this week\*)

\_\_\_ July 15 – July 19

\_\_\_ Aug 12 – Aug 19 (\*Kinder Camp not running during this week\*)

# Waiver of Liability and Release Form



**Whitefish Bay  
RECREATION**

Bringing **Community** Together

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

A) I hereby waive, release, indemnify and hold harmless The Whitefish Bay School District and its Recreation Department from any and all liability claims, demands and causes of action, of whatever kind of nature (including any injury caused by negligence), which arise out of or relate to my participation in the volunteer activity.

B) I agree not to sue any of the persons employed by the above-mentioned group for any of the claims or liabilities that I have waived or released herein.

C) I give my permission to use any photographs or videos taken during my volunteer activity for publicity purposes.

**I HAVE READ THIS DOCUMENT AND I UNDERSTAND ITS CONTENTS.**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

## Confidentiality Statement:

Cumberland and Richards Elementary Schools are pleased to welcome volunteers in the process of providing a high-quality education to students. This partnership enhances the efforts of educators and administrators and enriches the school experience for students and their families. We couldn't do all that we do without this community involvement! Volunteers are often in the school building and in the classroom where it is inevitable that they observe students and their strengths, challenges and behavior. Often these observations represent only a snapshot of a child on a given day. In an effort to raise the consciousness of volunteers and parent visitors about the importance of every student's privacy, we are asking all to keep in mind that observations or information about students and/or families obtained as a result of being at Cumberland or Richards should be treated as confidential. Observations should not be shared with others. By volunteering at Cumberland or Richards Elementary Schools, you are indicating a willingness to respect the privacy of the students you observe by maintaining confidentiality of all information gained during your volunteer time at Cumberland/Richards. We also ask that volunteers respect the privacy of the Cumberland and Richards staff by not sharing any information of a personal nature that is overheard at school.

### **I HAVE READ THIS STATEMENT AND I AGREE.**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

### **IF VOLUNTEER IS UNDER AGE 18, PARENT OR GUARDIAN MUST SIGN HERE:**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_