

Whitefish Bay High School Parent/Guardian Link

January 11, 2021



Dear Parents, Guardians and Students,

Junior Course Selection: The window is open for juniors to select their courses. It will close at the end of the day on Friday, January 15. If students have any questions about courses in our Academic Handbook, they should speak to their teachers to learn more about the many offerings available to them.

Exam Exemptions:

The deadline for students to meet **base criteria** to exempt an exam is Tuesday at midnight. The criteria for students enrolled in a non-Advanced Placement and Non-PLTW class is:

- Enrolled in at least six classes that require an exam
- No disciplinary referrals
- No current grades less than a C-

If these base criteria are met, students may then see a teacher to finalize their exemption at the **course level**. Additional class-specific requirements include:

- Work on the exam does not begin prior the exam period (ex: Project-based exam)
- Current grade of a B or higher

The office will generate the list of students who qualified for an exemption on Wednesday morning and teachers will be emailed the list of students who have earned an exemption by noon that day. Students may then meet with their teachers to request an exemption for a specific class. Final approval should be given by Friday at 3:50.

The final exam schedule for this semester is below. Exams are 90 minutes long. Students may leave campus between exams. We will have limited space for students to stay given that we are using our LMC and Study Hall for any needed overflow seating.

There is no school for students on Monday, January 18th or Monday, January 25th.

Student FOBs will allow access to students for their exam periods.

Schedule:

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|-------------------|------------------|--------------------------|------------------|------------------|
| 1/11 Cohort A | 1/12 Cohort A | 1/13 Asynchronous Day | 1/14 Cohort B | 1/15 Cohort B |
| 1/18 No School | 1/19 Exams | 1/20 Exams | 1/21 Exams | 1/22 Exams |

| Exam Schedule | 1/19 | 1/20 | 1/21 | 1/22 |
|---------------|-------------------|-------------------|-------------------|-------------------|
| 8:15-9:45 | Period 1 A Cohort | Period 3 A Cohort | Period 5 A Cohort | Period 7 A Cohort |
| 10:00-11:30 | Period 1 B Cohort | Period 3 B Cohort | Period 5 B Cohort | Period 7 B Cohort |
| 12:30-2:00 | Period 2 A Cohort | Period 4 A Cohort | Period 6 A Cohort | |
| 2:15-3:45 | Period 2 B Cohort | Period 4 B Cohort | Period 6 B Cohort | |

Note: If we run a similar schedule in spring, B cohort will go first

Kind Regards,
Amy Levek

District News:

School Board Meeting: The next School Board Meeting is January 13th at 7:00pm. At that time, the Board will determine our modality for Q3. After that meeting, we will be asking families if they intend to make a change to their current choice of modality. The decision will be for the duration of the 3rd Quarter.

SUBSTITUTE TEACHER and/or SUBSTITUTE PARAPROFESSIONAL

[How do I start the process to become a Substitute Teacher and/or Substitute Paraprofessional \(teacher's aide\)?](#)

1) Complete Substitute Teacher/Paraprofessional Training Course

IMPORTANT- In order to be eligible to become a Substitute Teacher/Paraprofessional you would be required to attend substitute teacher training (at your own expense). I have listed three (3) options below to register for Substitute Teacher training:

- 1) Training at **CESA 1** (2 day training in Pewaukee)
- 2) Training at **CESA 2** (online)
- 2) Training at **CESA 6** (1 day training in Oshkosh)

**Participants must hold an Associate Degree or higher from an accredited college or university per DPI PI 34.032 as of August 1, 2018.*

NOTE: You must possess an Associate degree or higher degree to be eligible.

Training Details

OPTION 1 = CESA 1 (Pewaukee) Substitute Teacher Training = \$250 cost

Link to Register = https://www.cesa1.k12.wi.us/programs/sub_teacher_training/index.cfm

CESA 1 - 2020-2021 Training Dates **NOTE:** Must attend both days for certification

February 9-10, 2021 (Tuesday & Wednesday)

April 12-13, 2021 (Monday & Tuesday)

May 17-18, 2021 (Monday & Tuesday)

OPTION 2 = CESA 2 (online) Substitute Teacher Training = \$150 cost

Enroll online using this link = <https://www.cesa2.k12.wi.us/programs/subtraining/>

OPTION 3 = CESA 6 (Oshkosh) Substitute Teacher Training = \$100 cost

Link to Register = <http://www.cesa6.org/services/substitute-teachers/>

Link to Informational Flyer = <https://drive.google.com/file/d/1gNkDmFSr0Yrh26plU0uxohZInBANCPq9/view>

CESA 6 - 2020-2021 Training Dates

January 23, 2021 (Saturday)

March 17, 2021 (Wednesday)

May 5, 2021 (Wednesday)

June 2, 2021 (Wednesday)

2) Once training is complete, be sure to submit your DPI license application through Educator Licensing Online (ELO).

Link = <https://dpi.wi.gov/licensing/apply-educator-license>

Important Notes for both positions: Substitute Teacher and/or paid Substitute Paraprofessional (teacher's aide)

* There is not a minimum or maximum number of sub assignments that you need to work/accept. However if you accept a sub assignment, it is expected that you fulfill that work obligation.

* Substitute Teacher openings would be available in half day or full day assignments. Substitute Paraprofessional openings would be in hour increments from 3.50 - 7.50 hours depending on the sub assignment.

* 2020-2021 Pay Rates for Substitute Teacher and Substitute Paraprofessional (Aide)

| Substitute Teacher – Daily Rate | Substitute Paraprofessional – Hourly Rate |
|--|--|
| 1 st 15 full days worked = \$120 per full day | Certified Rate* = \$15.50 per hour |

| | |
|---|--|
| After 15 full days worked = \$130 per full day | *Certified Rate is in effect for someone who holds a current DPI license |
| Long Term Sub = \$210 per full day and requires DPI certification in a specific subject area and/or grade level. These opportunities are posted separately on WECAN | |

If you have any additional questions, please do not hesitate to contact the Human Resources Office (see contact information below):

HR Office General Email: hr@wfbschools.com

HR Office Phone #: **(414) 963-3960**